



**Minutes of WWSGL Board “Agenda A” Meeting on Thursday 30<sup>th</sup> January 2020 commencing at 7:00pm at Adams Park**

Directors Present: Trevor Stroud (Chair), Lisa Bowker, Alan Cecil, David Cook, Tony Hector, John Jewell, Nigel Kingston, Bob Massie.

Board Attendees Present: N/A

Apologies: Martyn Broughton (Group Treasurer), John Derben, David Robertson, Peter Lerner, David Smith (Co-opted).

NOTE: following agreement to hold meetings partially open to the Members in future and adoption of ‘A’ and ‘B’ Agendas, these Minutes have been prepared to reflect this in preparation for the first such meeting. As a result, the following format and numbering will not directly reflect that in the Agenda.

1. Minutes from previous meeting and Matters Arising:

N/A

2. Financial Update WWSGL and cashflow:

Cashflow forecast had been previously circulated by MB. Noted whilst approximation of legal fees included, a formal split has yet to be agreed, but likely to be lower than budget.

3. Investment Agreement signing / completion:

- discussions between TS / DS / McCormicks and Rob Couhig (“RC”) / Pete Couhig (“PC”) and Boyce Hatton planned for early next week with view to resolve outstanding matters;
- aim being to be in position to complete no later than end of next week;
- confirmed that RC does not need to be in the UK to complete, as legal documents can be completed in counterpart and consolidated electronically;
- a plan needs to be in place by Jan2021 for completion of any mandatory ground upgrading required if promotion to the Championship is achieved (a plan is also required within the same timescale for potential of promotion to Premier League).

4. Fund Raising:

NK / BM provided an update on discussions following the 22Jan2020 committee meeting:

- JD has stepped down from the committee and has been replaced by JJ;
- focus has been on the proposed / potential main event ‘party on the park’, looking at timing bearing in mind any impact of potential play-offs, other playing / charity events, end of season dinner and latest date by which the pitch needs to be replaced;
- other key events being considered are comedy nights (TS) and beer festival (Haddenham Beer Festival visited for learning points);
- taking on responsibility for APSE remains a possible area of interest and the original proposal report is being sought. **Action: DC;**
- value of retention of the 500 Club and specific targeting of funds to be re-evaluated;

- level of Trust subscriptions and provision of a suite of benefits to be reviewed;
- outline discussions have been held with OWWSA regarding ongoing involvement in fund raising and means of directing contributions via Trust in order to maximise future capital credits.

**5. Trust Rules Review:**

- no further meeting yet held as FSA review of Model rules not yet completed;
- considered no benefit in progressing review until updated Model rules available and FSA to be contacted later in the month for a progress report. **Action: TH;**
- carried forward to next meeting.

**6. Migration of Trust Membership data / subscription collection to Ticketco / Mailchimp:**

- TicketCo has recommended use of Mailchimp as being compatible with their systems;
- noted that WWFC currently uses Campaign Manager. NK / BM / DC to meet with Matt Cecil / PC to discuss migration and potential compatibility of Campaign Manager with TicketCo;
- a free Basic Package is available for memberships up to 2,000 people, with a cost of £9.99 per month for an Essentials Package for higher numbers. Advantage of the latter is provision of ongoing technical support which is considered attractive.

**7. New Trust Board Meeting and Agenda:**

- agreed first new format meeting to be held 27<sup>th</sup> February 2020;
- communication to members explaining rationale to be distributed. **Action: NK;**
- meeting to commence 7:00pm to allow time for members to get back from work with 'A Agenda' to be completed by 8:00pm;
- in preparation, minutes of this meeting to be formatted on 'A' and 'B' Agenda basis.

**8. Club Matters:**

- the unfortunate circumstances surrounding late Mark Bird discussed. Considered emergency response systems and support worked well (Mark's son consulted at, and agreed with, each step);
- full evaluation and review of procedures to be undertaken as matter of course for any learning points;
- noted that in event of promotion to the Championship, the floodlights will need to be immediately upgraded and the club will have to make provision for 40 media spaces (increase from 20 currently);
- DR had previously circulated a report on WWLFC, see Appendix.

Chairman.....

Date.....

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**Wycombe Wanderers Trust**

The trading name of

**Wycombe Wanderers Supporters Group Limited**

Registered society no. 32456R under the Co-operative and Community Benefit Societies Act 2014

Adams Park, Hillbottom Road, Sands, High Wycombe, Bucks. HP12 4HJ

[www.wycombewandererstrust.com](http://www.wycombewandererstrust.com)

## **Appendix**

### **Wycombe Wanderers Ladies FC**

The Ladies team lost their Band B semi-final 1-2 but have reached the semi-final of the Chairman's Cup.

The Development team are in the semi-final of the B and B Junior Cup.

All three teams are holding their own in the respective leagues.